



**Employment Application
(Front Desk Staff)**

Last Name (Print)

First Name

Home Address

Home Phone #

E-Mail Address

Cell Phone #

Date of Birth: _____ Age: _____ U.S. Citizen/Eligible to Work in U.S.: _____
(Note: If under 18, you will have to provide working papers.)

Are you a returning employee? _____ If yes, # of years employed by the Pool? _____

Earliest date available to work: _____ Latest date available to work: _____

Staff are expected to work 15 – 30 hours weekly while the Pool is open (July to late August).
Will you be able to do this? _____

Will you be unavailable for an extended period of time or regularly unavailable at particular
times (i.e., no weekend mornings) during this period? _____ If yes, please explain:

Will you be working other jobs while employed at the pool? _____

Describe any prior experience working with children (include the ages of the children): _____

Front Desk staff will handle money, membership forms, and answer questions from pool customers. What qualities do you think would make you effective in this position:

EDUCATIONAL BACKGROUND

School	Address	Dates Attended	Graduation/Degree

WORK HISTORY

Employer	Address	Dates Employed	Reason for Leaving

REFERENCES

Name	Relationship (i.e., teacher, former boss)	Phone Number/E-mail

If needed, add extra sheets for longer responses.